



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 15, 2022

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 20 members of the public. Commissioner Tyler Byers joined the meeting at 5:48PM (at Item 5.4).

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Adman seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:05PM until 5:25PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board extended the Executive Session by 10 minutes to discuss the performance of a public employee pursuant to RCW 42.30.110(1)(g). The Board moved back into open session at 5:35PM.

Commissioner Adman moved to approve an amended employment agreement for Interim Chief Morris. Commissioner Webster seconded. The motion passed unanimously.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- Local 2459 hosted a breakfast for 4 retirees at Station 51 with their last call through dispatch.
- Eleven members of Local 2459 and Chief Morris participated in the Columbia Tower stair climb. Fire Fighter Matt Langbehn finished in the top 30 out of 2000.

- 5.2 Update from Chiefs on Battalion Chief Position
 - Chief Morris and Chief Cowan discussed a transition plan for BC coverage and attrition through 2023.
- 5.3 Update from Blending Committee
 - Chief Cowan updated the Board on the progress of the blending committee with the two local unions.
- 5.4 Update from Shoreline Fire Department Negotiation Team
 - Commissioner Byers joined the meeting.
 - The Board discussed progress made towards finalizing the ILA with Shoreline Fire Department, with a June 1st expected implementation date.
 - The Board discussed timing for a possible special meeting next week to finalize. No specific meeting date was set.
- 5.5 Update from KCFD16 Administrative Activities Not Covered in Contract for Services Subcommittee
 - Commissioner Webster updated the Board that the ILA will determine the items not covered under the Contract for Services.
 - This item will be discussed further at future meetings.
- 5.6 Name/Rebranding Discussion
 - The Board discussed getting input from interested parties.
 - This item will be discussed further at future meetings.
- 5.7 Discussion of Return to In-person Meetings
 - Legal Counsel Matt Paxton updated the Board on the requirements for open public meetings.
 - The Board discussed options for returning to in-person meetings.
 - The Board requested Chief Morris to research the technological capabilities of hosting a hybrid meeting at Station 51.
 - The Board agreed to tentatively return to in-person meetings the first meeting in May 2022.

VI. BOARD RESOLUTIONS

- 6.1 None

VII. CONSENT AGENDA

- 7.1 Vouchers
 - The General Fund Vouchers totaled \$133,051.27
 - The Reserve Fund Vouchers totaled \$8,154.97
- 7.2 Meeting Minutes: 3/1/2022 and 3/3/2022

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.

VIII. REPORTS

8.1 Fire Chief Report

- Chief Morris congratulated the promotions of BC John Burrow, BC Anders Hansson, Training Captain Brian Ford, Lt. Travis Ross, Lt. Joe Heilman. A promotion ceremony will be held at the May 3rd meeting.
- Eleven fire benefit charge appeals were approved.
- Chief Morris updated the Board on minor accident with Engine 151.
- Chief Morris updated the Board that the WSRB rating is due in June 2022. WSRB recommended that NSFD roll into Shoreline’s evaluation that will occur in August 2022, and should be a seamless transition.
- Chief Morris discussed the transition plan for vehicle maintenance from NUD to Shoreline Fleet Maintenance.
- The Board discussed the automatic aid statistics the past two months.

8.2 Commissioner Reports

- None

8.3 Legal Counsel Reports

- None

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the April 5th agenda will include an update on the status of technology needed for return to in-person meetings, Contract for Services Negotiation Team, and update on Administrative Activities subcommittee.

ADJOURNMENT

The meeting adjourned at 6:13PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for April 5, 2022, at 5:00PM.

Attachments: Agenda, Vouchers, Minutes 3/1/22 & 3/3/22, Chiefs Report.

BOARD OF COMMISSIONERS

Electronically signed- Eric Adman
ERIC ADMAN, Member

Electronically signed- Josh Pratt
JOSH PRATT, Member

Electronically signed- Tyler Byers

TYLER BYERS, Member

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- Lisa Wollum

LISA WOLLUM, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on April 5th, 2022

From: [Pratt, Josh](#)
To: [NSFD Board Secretary](#)
Subject: RE: E-Signatures - Approved documents- 4/5/2022 Meeting
Date: Thursday, April 7, 2022 6:41:20 AM

The following documents are Approved and Electronically Signed this 7th day of April, 2022, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20220404163204 RES Fund
- AP_NOSHRFIR_APSUPINV_20220404163426 GEN Fund
- March 2022 HRA Transfer Approval Document
- March DRS Approval Document
- March Month End Payroll Approval Document
- March Month End Payroll Taxes Approval Document
- MOU Battalion Chief Work for Chief Morris
- Shannon Moore Separation Agreement
- Chief Morris Amended and Restated Employment Agreement
- Meeting Minutes 3/15/2022

From: [Byers, Tyler](#)
To: [NSFD Board Secretary](#)
Subject: RE: E-Signatures - Approved documents- 4/5/2022 Meeting
Date: Wednesday, April 6, 2022 3:29:26 PM

The following documents are Approved and Electronically Signed this 6 day of April, 2022, by Commissioner Tyler Byers.

- AP_NOSHRFIR_APSUPINV_20220404163204 RES Fund
- AP_NOSHRFIR_APSUPINV_20220404163426 GEN Fund
- March 2022 HRA Transfer Approval Document
- March DRS Approval Document
- March Month End Payroll Approval Document
- March Month End Payroll Taxes Approval Document
- MOU Battalion Chief Work for Chief Morris
- Shannon Moore Separation Agreement
- Chief Morris Amended and Restated Employment Agreement
- Meeting Minutes 3/15/2022

From: [Webster, Richard](#)
To: [NSFD Board Secretary](#)
Subject: RE: E-Signatures - Approved documents- 4/5/2022 Meeting
Date: Wednesday, April 6, 2022 2:19:26 PM

The following documents are Approved and Electronically Signed this 6th day of April, 2022, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20220404163204 RES Fund
- AP_NOSHRFIR_APSUPINV_20220404163426 GEN Fund
- March 2022 HRA Transfer Approval Document
- March DRS Approval Document
- March Month End Payroll Approval Document
- March Month End Payroll Taxes Approval Document
- MOU Battalion Chief Work for Chief Morris
- Shannon Moore Separation Agreement
- Chief Morris Amended and Restated Employment Agreement
- Meeting Minutes 3/15/2022

From: [Eric Adman NSFD](#)
To: [NSFD Board Secretary](#)
Subject: Re: E-Signatures - Approved documents- 4/5/2022 Meeting
Date: Wednesday, April 6, 2022 10:04:52 AM
Attachments: [AP_NOSHRFIR_APSUPINV_20220404163204 RES Fund.pdf](#)
[AP_NOSHRFIR_APSUPINV_20220404163426 GEN Fund.pdf](#)
[March 2022 HRA Transfer Approval Document.pdf](#)
[March DRS Approval Document.pdf](#)
[March Month End Payroll Approval Document.pdf](#)
[March Month End Payroll Taxes Approval Document.pdf](#)
[7.3 DRAFT Minutes RegularMtng 2022-03-15 with attachments.pdf](#)
[Amended and Restated Employment Agreement - Acting Fire Chief \(Morris\) 4.1.2022.pdf](#)
[MOU - Battalion Chief Work 4.4.2022.pdf](#)
[Separation Agreement - S. Moore 03.16.22 - signed.pdf](#)

The following documents are Approved and Electronically Signed this 6th day of April, 2022, by Commissioner Adman

- AP_NOSHRFIR_APSUPINV_20220404163204 RES Fund
- AP_NOSHRFIR_APSUPINV_20220404163426 GEN Fund
- March 2022 HRA Transfer Approval Document
- March DRS Approval Document
- March Month End Payroll Approval Document
- March Month End Payroll Taxes Approval Document
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- Shannon Moore Separation Agreement
- Chief Morris Amended and Restated Employment Agreement
- Meeting Minutes 3/15/2022

From: [Wollum, Lisa](#)
To: [NSFD Board Secretary](#)
Subject: RE: E-Signatures - Approved documents- 4/5/2022 Meeting
Date: Thursday, April 7, 2022 8:49:57 AM

The following documents are approved and electronically signed this 7th day of April, 2022, by Commissioner Wollum.

- AP_NOSHRFIR_APSUPINV_20220404163204 RES Fund
- AP_NOSHRFIR_APSUPINV_20220404163426 GEN Fund
- March 2022 HRA Transfer Approval Document
- March DRS Approval Document
- March Month End Payroll Approval Document
- March Month End Payroll Taxes Approval Document
- MOU Battalion Chief Work for Chief Morris
- Shannon Moore Separation Agreement
- Chief Morris Amended and Restated Employment Agreement
- Meeting Minutes 3/15/2022



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, March 15, 2022

5:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldlPZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Regular Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Executive Session

To discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

V. Board Discussion and Possible Action Items

5.1 Conversation with IAFF, Local 2459

5.2 Update from Chiefs on Battalion Chief position

5.3 Update from Blending Committees



- 5.4 Update from Shoreline Fire Department Negotiation Team
- 5.5 Update from KCFD16 Administrative Activities Not Covered in Contract for Services Subcommittee
- 5.6 Name/Rebranding Discussion
- 5.7 Discussion of Return to In-person Meetings

VI. Board Resolutions

None

VII. Consent Agenda

- 7.1 Vouchers
- 7.2 Meeting Minutes: Regular Meeting 3/1/2022, and Special Meeting 3/3/2022

VIII. Reports

- 8.1 Fire Chief Report
- 8.2 Commissioner Reports
- 8.3 Legal Counsel Report

IX. Upcoming Board Agendas

- 9.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, April 5th, 2022 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name



- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:54:54 Date: 03/11/2022

03/23/2022 To: 03/23/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
387	03/23/2022	Claims	1	0	BOAT LIFTS INTERNATIONAL	10,314.17	Boat Docks for new Watercraft
388	03/23/2022	Claims	1	0	CENTURY LINK	64.74	Phones - St 57
389	03/23/2022	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	March 2022 - Maintenance Agreement
390	03/23/2022	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	1,061.55	March 2022 - Radio Access Fees
391	03/23/2022	Claims	1	0	FINISHING TOUCHES LANDSCAPING	6,149.20	Landscaping - St 57
392	03/23/2022	Claims	1	0	FISHERIES SUPPLY	4,325.67	Inflatable PFDs
393	03/23/2022	Claims	1	0	FROULA ALARM SYSTEMS, INC	1,074.21	Annual Inspections - St 51
394	03/23/2022	Claims	1	0	FROULA ALARM SYSTEMS, INC	1,142.47	Annual Inspections - St 57
395	03/23/2022	Claims	1	0	IMS ALLIANCE	101.84	Nametags
396	03/23/2022	Claims	1	0	KING COUNTY FINANCE	1,591.24	2021 Primary Election Voters Pamphlets
397	03/23/2022	Claims	1	0	KING COUNTY FINANCE	1,867.00	Feb 2022 - I-Net
398	03/23/2022	Claims	1	0	KING COUNTY TREASURY	563.61	2022 Property Tax - St 57
399	03/23/2022	Claims	1	0	KING COUNTY TREASURY	9,094.33	2022 Property Taxes - St 51
400	03/23/2022	Claims	1	0	KING COUNTY TREASURY	743.37	2022 Property Taxes - St 54
401	03/23/2022	Claims	1	0	KROESEN'S, INC.	882.12	Ford - Class B - Pants / Boots
402	03/23/2022	Claims	1	0	KROESEN'S, INC.	164.05	Hansson - Replacement Pants
403	03/23/2022	Claims	1	0	L. N. CURTIS & SONS	536.29	Recruit Bunker Gear - Boots
404	03/23/2022	Claims	1	0	LINDE GAS & EQUIPMENT INC.	36.61	Oxygen
405	03/23/2022	Claims	1	0	NORCOM	14,571.60	Feb 2022 - IT Services
406	03/23/2022	Claims	1	0	NORCOM	53,145.67	2nd Quarter 2022
407	03/23/2022	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	7,540.56	Feb 2022 - Fuel & Maintenance
408	03/23/2022	Claims	1	0	PACIFIC OFFICE AUTOMATION	60.75	Copier - Meter Reading
409	03/23/2022	Claims	1	0	PACIFIC OFFICE AUTOMATION	22.99	Copier - Meter Reading
410	03/23/2022	Claims	1	0	PSR MECHANICAL	3,921.98	HVAC Service - St 51
411	03/23/2022	Claims	1	0	REPUBLIC SERVICES #172	411.82	Garbage / Recycle Pick up - St 51
412	03/23/2022	Claims	1	0	REPUBLIC SERVICES #172	161.87	Garbage Pickup - St 57
413	03/23/2022	Claims	1	0	STERICYCLE	20.72	Bio Hazard Disposal
414	03/23/2022	Claims	1	0	UNITED PARCEL SERVICE	15.00	Shipping
415	03/23/2022	Claims	1	0	UNITED PARCEL SERVICE	13.98	Shipping
416	03/23/2022	Claims	1	0	US BANK	981.99	Charges for Card Ending 5507 4689 6729
417	03/23/2022	Claims	1	0	VERIZON BUSINESS	728.03	Phones - VOIP - St 51
418	03/23/2022	Claims	1	0	VERIZON WIRELESS	46.25	Suppression Cell Phones
419	03/23/2022	Claims	1	0	VERIZON WIRELESS	924.56	Smart Phones
420	03/23/2022	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	1,296.96	Janitorial Supplies
422	03/23/2022	Payroll	1	0	WASHINGTON NATIONAL INS CO	30.60	Pay Cycle(s) 02/28/2022 To 02/28/2022 - CONSECO; Pay Cycle(s) 03/15/2022 To 03/15/2022 - CONSECO
421	03/23/2022	Claims	1	0	WESTLAKE HARDWARE	154.03	Wall Board Kit / Station Mixed Fuel & Maintenance Equipment
423	03/23/2022	Payroll	1	0	WSCFF EMPLOYEE BENEFIT	8,800.00	Pay Cycle(s) 02/28/2022 To 02/28/2022 - MERP1

001 General Fund 10-016-0010

133,051.27

	Claims:	124,220.67
	133,051.27 Payroll:	8,830.60

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:55:27 Date: 03/11/2022

03/23/2022 To: 03/23/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
384	03/23/2022	Claims	4	0	ALFRED J BAKER	6,916.46	LEOFF I
385	03/23/2022	Claims	4	0	GARY PEDERSEN	701.00	LEOFF I
386	03/23/2022	Claims	4	0	TOM TAYLOR	537.51	LEOFF I
004 Reserve Fund 10-016-6010						8,154.97	
						<u>8,154.97</u>	Claims: 8,154.97
						8,154.97	



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 1, 2022

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 10 members of the public.

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:04PM until 5:24PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i), and to consider, with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks to the extent that specific system vulnerabilities are identified, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security pursuant to RCW 42.30.110(1)(a)(ii). The Board extended the Executive Session by 15 minutes and again by 5 minutes. The Board moved back into open session at 5:46PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- o No comments.

5.2 A157 Peak Hour Air Car Discussion

- o Chief Morris discussed the replacement schedule for Aid Cars.

- 5.3 Shoreline Fire Department Negotiation Team Update
 - Commissioner Webster and Chief Cowan provided an update on the ILA Contract for Service progress.
 - The Team will meet again in two days.
- 5.4 KCFD16 Administrative Activities Not Covered in Contract for Services Subcommittee update
 - Commissioner Webster updated the Board on the progress of the subcommittee.
 - The subcommittee will report the status of administrative items at the next regular meeting.
- 5.5 North King County Training Consortium (NKCTC) Leadership Discussion
 - Chief Morris provided an update on the membership of NKCTC, and Eastside Fire and Rescue's notification to leave the NKCTC.
 - The Board discussed the status of the NKCTC membership.

VI. BOARD RESOLUTIONS

- 6.1 None

VII. CONSENT AGENDA

- 7.1 Vouchers
 - The General Fund Vouchers totaled \$ 109,796.25
 - The Reserve Fund Vouchers totaled \$ 2,388.89
- 7.2 Commissioner Compensation
- 7.3 Meeting Minutes: 2/15/2022 and 2/17/2022

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.

VIII. REPORTS

- 8.1 Fire Chief Report
 - Chief Morris thanked the NSFD administrative staff and Battalion Chiefs for their efforts to coordinate with Shoreline Fire Department.
 - Chief Morris announced the retirements of Battalion Chief Doug Knight, Battalion Chief Jeff Tagart, Firefighter Tyler Williams, and Firefighter Brian Gilbert effective March 1st and acknowledged the many years of experience and dedication to the department by these individuals. A celebration is being planned for the near future.
 - Chief Morris updated the Board on Battalion Chief promotional interviews.
- 8.2 Commissioner Reports
 - None
- 8.3 Legal Counsel Reports
 - Matt Paxton updated the Board on State of Washington masking requirements and Open Public Meeting requirements.

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the March 15th agenda will include an update on Contract for Services Negotiation Team, update on Administrative Activities subcommittee, Discussion of return to in-person meetings.

ADJOURNMENT

The meeting adjourned at 6:20PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for March 15, 2022, at 5:00PM.

Attachments: Agenda, Vouchers, Commissioner Compensation, Minutes 2/15/22 & 2/17/22, Chiefs Report.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

TYLER BYERS, Member

RICK WEBSTER, Member

LISA WOLLUM, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 15th, 2022



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 3, 2022

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

- I. OPEN SPECIAL NORTHSHORE MEETING**
- 1.1 Roll Call
- Chair Josh Pratt called the meeting to order at 5:00 PM.
- Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 3 members of the public.
- II. PUBLIC COMMENT**
- 2.1 No public comments.
- III. APPROVAL OF THE AGENDA**
- 3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*
- IV. EXECUTIVE SESSION**
- The Board moved into Executive Session at 5:03PM until 5:18PM to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board moved back into open session at 5:18PM.
- V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS**
- 5.1 Administrative Staff Discussion
- No discussion or action.
- 5.2 Aid Car Replacement Discussion
- Chief Morris updated the Board on discussion with Shoreline Chief Cowan and recommended the purchase of two replacement aid cars.
- Commissioner Webster moved to authorize Chief Morris to move ahead with the purchase of two aid cards. Commissioner Wollum seconded. The motion passed unanimously.*
- VI. UPCOMING BOARD AGENDAS**
- 6.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the March 15th agenda will include an update on Contract for Services Negotiation Team, update on Administrative Activities subcommittee, Discussion of return to in-person meetings.

ADJOURNMENT

The meeting adjourned at 5:22PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for March 15, 2022, at 5:00PM.

Attachments: Agenda

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

TYLER BYERS, Member

RICK WEBSTER, Member

LISA WOLLUM, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 15th, 2022



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

DATE: March 14, 2022

TO: Board of Fire Commissioners

FR: Interim Fire Chief

RE: Chief's Report for 3/15/2022 meeting

Personnel, Operations, Facilities, Community

Personnel

1. Promotions during the month of March, 2022:
 1. Battalion Chief John Burrow
 2. Battalion Chief Anders Hansson
 3. Captain Brian Ford
 4. Lieutenant Travis Ross
 5. Lieutenant Joe Heilman

Operations

1. Meetings held:
 - a. Administrative staff.
 - b. Labor/Management, weekly discussions.
 - c. King County EMS and Public Health for covid briefing x 2.
 - d. Shoreline Chief and Deputy Chief's to discuss transition, ongoing.
 - e. Joint Executive Team meeting/Officer meeting with Shoreline.
 - f. ILA Negotiations Committee with Commissioner Webster and Attorney Paxton.
2. Fire Benefit appeals deadline of March 4th has passed.

Facilities

1. Zeb Middleton researching security system updates and retro-fit for Northshore Stations and integration into Shoreline's system.
2. Station 57 landscape work scheduled for April/May completion.
3. We are working with the City of LFP to obtain a permit for easement curbing along the Brookside Blvd sidewalk.
4. ABC Hansson will procure three quotes for a new HVAC/Mitsubishi split system for Station 57.

Community

1. Station 51 has re-opened for community engagement and reduced station tours.

COVID-19 UPDATE

3/14/2022

1. King County – 364,953 total cases, 11,101 hospitalizations and 2,551 fatalities. 1,319 new cases in the last 7 days, showing a 31% decrease, 5 daily average hospitalizations, showing a 31% decrease, and 3 daily fatalities, a 44% decrease over the last 14 days.
2. Kenmore – 3,056 total cases, 95 hospitalizations and 21 fatalities. Kenmore has experienced 12 new cases in the previous 7 days equating to an 45% decrease, 0 new hospitalization and no new fatalities.
3. LFP – 1,562 total cases, 32 hospitalizations and 6 fatalities. LFP has experienced 5 new cases in the previous 7 days equating to a 50% decrease, 0 new hospitalization and no fatalities.
4. King County residents who have at least one vaccination:
 - a. 96.6% ages 16 and older.
 - b. 95.8% ages 12 and older.
 - c. 92.5% ages 5 and older.
 - d. 80.1% people who have completed their vaccine series.
5. Community Level:
 - a. Current Low Transmission level.
 - b. Decreasing trend in the number of hospitalizations in the last 14 days.
 - c. Decreasing trend in the number of fatalities related to Covid-19 over the last 14 days.

Northshore Fire Department has removed the mask mandate as well as the Point of Care Testing requirement per King County and Dr Rhea guidelines.

TRAINING UPDATE

1. NKCTC Operations Chiefs meeting is scheduled for 3/15/22.

FIRE PREVENTION

1. Company inspections are back to full implementation and crews are engaging with the community.
2. FPS Booth continues to integrate with Shoreline operating within the current ILA as well as planning for full integration.

Response Standards

March 1 - 14

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 1:18	A shift 2:01	4:59	7:48
B shift 1:19	B shift 1:53		
C shift 1:51	C shift 1:06		
D shift 1:51	D shift 1:48		

Call Types	Number of Calls
Rescue/Vehicle fire	1
Structure Fire	3
Natural Vegetation	0
EMS	75
Odor/Smoke/Steam problem	1
Electrical wiring	0
Flammable Liquid spill	3
Public Service	12
Dispatched and cancelled	11
Water problem	2
False alarm/system malfunction	4
Other	1
Total calls	113

Auto Aid IN to Assist NSFD (All Call Types)

Kirkland	3	
Bothell	2	
Shoreline	9	

Auto Aid OUT of District (All Call Types)

Kirkland	0	
Bothell	8	
Shoreline	4	