



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

February 5, 2019

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51

I. OPENING OF MEETING

Chair Suzanne Greathouse called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Ron Gehrke, Don Ellis, Suzanne Greathouse, and Dave Maehren. Also present was Fire Chief Jim Torpin; Board Secretary Kate Hansen; Deputy Chief Eric Magnuson; Battalion Chief Jeff Tagart; Lieutenant Pete VanDusen; Lieutenant John Burrow; Lieutenant Matt Hochstein; Captain Jim Harvey; Firefighter Chris Hoffman; Battalion Chief Mike Morris; Firefighter Hans Hurn; Lieutenant Jeremiah Ingersoll; Lieutenant Anders Hansson; Firefighter Ken Hofschulte; Firefighter Jeremy Jamerson; Firefighter Robert Carrasquillo; Firefighter Jayden Petro; Fire Chaplain Andy Koss; Lieutenant Ryan Davis; Chris East, South County Fire; Ryan Mayer, Seattle Fire; Jim Dorney, Woodinville Fire; and ten members of the public. Absent was Legal Counsel Kinnon Williams and Legal Counsel Jake Stillwell

II. APPROVAL OF THE AGENDA

Commissioner Greathouse requested the addition of approval of Commissioner Compensation claims. Commissioner Maehren requested the addition of a comment regarding the upcoming Awards Banquet. The comment was moved to the Reports section of the meeting.

Commissioner Maehren moved to approve the agenda as amended. Commissioner Ellis seconded. The motion passed unanimously.

III. BADGE PINNING CEREMONY

3.1 Badge Pinning for Lieutenant Ryan Davis

- o Chief Torpin introduced Lieutenant Ryan Davis and his family and presented the Lieutenant Badge Pinning.

Chief Torpin introduced new Northshore Fire Chaplain Any Koss.

IV. PUBLIC COMMENT

Lake Forest Park resident Mike Dee addressed the Commissioners regarding the station 57 remodel/rezone, upcoming free CPR training at the Lake Forest Park library and the need for AED training..

Lake Forest Park resident Douglas Smith addressed the Commissioners expressing a desire to join the Northshore Fire Board of Commissioners.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 2018 Fourth Quarter Financial Report

Chief Torpin presented and answered questions about the 2018 Fourth Quarter Financial Report.

5.2 2009 General Obligation Bond Refinancing

Chief Torpin presented options regarding the opportunity to refinance the 2009 GO Bonds. The board discussed.

Chief Torpin will reach out to interested consultants and request additional information.

5.3 Meeting Recordings

Chief Torpin presented staff recommendations of how the new AV CaptureAll recording system should be utilized. Staff also recommended the written minutes be limited to discussion items and any action taken.

Upon board consensus, the proposed changes will be implemented for 2019 meetings.

5.4 Policy 1400—Board Meetings

Commissioner Maehren moved to approve Policy 1400 as presented. Commissioner Verlinda seconded. The board discussed. The motion passed unanimously.

5.5 Strategic Planning Process

The board discussed the timing of a possible Strategic Planning Process. Chief Torpin will reach out to Consultant Don Bivins to determine a time to meet with the Board.

5.6 Next Meeting Agenda Items

In addition to previously slated items, the board added the following items to the February 19th Agenda:

- o Discussion of Policy 1450
- o Update on GO Bond Refinancing
- o Executive Session to receive complaints brought against an Employee or Public Officer.

5.7 Commissioner Compensation Claims

Commissioner Ellis moved to approve the compensation claims of all Commissioners for the month of January as submitted. Commissioner Maehren seconded. The motion passed unanimously.

VI. BOARD RESOLUTIONS

6.1 None

VII. REPORTS

7.1 Fire Chief Report

Chief Torpin provided two additions to the written report and answered questions.

7.2 Commissioner Reports

Commissioner Maehren noted the coming Kenmore state of the city luncheon scheduled for March 13th.

VIII. CONSENT AGENDA

8.1 Vouchers

- o The General Fund Vouchers totaled \$161,453.65 and Reserve Fund Vouchers totaled \$3,091.99

8.2 Meeting Minutes

- o Regular Board Meeting of January 15, 2019

Commissioner Ellis moved to approve the consent calendar as presented. Commissioner Verlinda seconded. The motion passed unanimously.

IX. EXECUTIVE SESSION

8.1 None

X. ADJOURNMENT

The meeting adjourned at 7:00PM

NEXT MEETING DATE

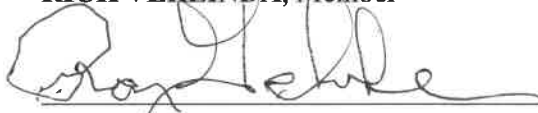
The next regularly scheduled Commissioners meeting is for February 19, 2019

Attachments: Agenda and Fire Chief's Report

BOARD OF COMMISSIONERS



RICK VERLINDA, Member



RON GEHRKE, Member

DON ELLIS, Member



SUZANNE GREATHOUSE, Chair



DAVID MAEHREN, Member

ATTEST



KATE HANSEN, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 5, 2019.