

FOR OFFICIAL USE ONLY

1) Date Request Received _____ Date Request Completed _____

- 2) Request granted
- Need additional time; notified Requester
- Record withheld in part
- Request denied
- No responsive records found

3) Explanation for additional time needed: _____

4) Explanation for Record withheld in part: _____

5) Explanation for Request denied: _____

Withholding specific portions of a public record is an authorized exemption pursuant to RCW 42.56.070. Public records may be denied for the reason that it may not be disclosed as identified in RCW 42.56.070 and RCW 42.56.210.

TOTAL FEES \$ _____

Public Records Officer

Date

Notes: